

Don't Miss Out! Enroll in Clubhouse Kids Direct Deposit!

We are happy to announce that we offer Direct Deposit of employee's paychecks to their selected bank account (checking or savings) as soon as an employee's second paycheck from Clubhouse Kids.

Direct Deposit is the fastest, most convenient way to access your paychecks. At almost all banks the money is in your bank account and available for use by 6:00am on payday.

Benefits to You:

- It's free!
- At most banks, it removes your monthly checking account fee – making that free too!
- Convenient – Your money is deposited automatically into your designated account for you, even when you are ill, on vacation or too busy to get to the bank. Your check is deposited electronically into your account.
- Fast – You have immediate access to your money on the day of deposit, usually by about 6:00am on payday (depending on your bank's policies).
- Safe – Never worry about checks getting lost, delayed or stolen.
- Three easy steps to setup your Direct Deposit. See below.

If you're interested,

1. Complete a Clubhouse Kids Direct Deposit Enrollment Form (get one from Chris or Aimee or your center Director).
2. If direct depositing to a checking account, attach a voided check or checking deposit slip.

If direct depositing to a savings account, ask your bank to give you the Routing/Transit Number for your savings account. It isn't always the same as the number on a savings deposit slip. This will help ensure that you are paid correctly.

3. Submit the completed Direct Deposit Enrollment Form to the main office (or Chris, Aimee or your center Director) as soon as possible, but by the Friday before the next payday.

If you have any questions, let us know. 😊

Clubhouse Kids Direct Deposit Enrollment Form

Authorization Agreement

I hereby authorize Clubhouse Kids LLC to initiate automatic deposits to my account at the financial institution named below. I also authorize Clubhouse Kids LLC to make withdrawals from this account in the event that a credit entry is made in error.

Further, I agree not to hold Clubhouse Kids LLC responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me or by my financial institution or due to an error on the part of my financial institution in depositing funds to my account.

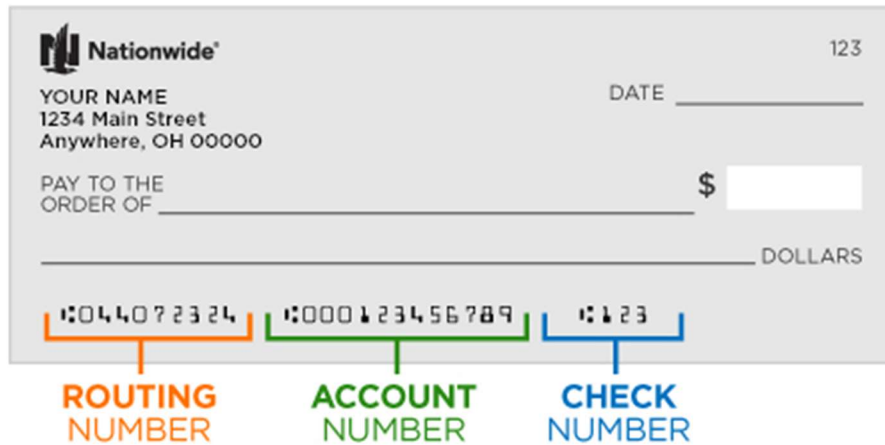
This agreement will remain in effect until Clubhouse Kids LLC receives a written notice of cancellation from me or my financial institution, or until I submit a new direct deposit form to the Payroll Department.

Account Information

Name of Financial Institution: _____

Routing Number: _____

Account Number: _____ Checking | Savings



Signature

Employee Signature: _____

Date: _____

Employee Printed Name: _____

Please attach a voided check or deposit slip and return this form to the Clubhouse Kids main office.