

Little Ones Age-Up Policy

At Clubhouse Kids, children are most often grouped in classrooms by age (or by potty training status when applicable). The classroom that a child is assigned to also determines the tuition rate applicable to the child for their enrolled attendance plan. For example, a 4-year-old child who is still assigned to the 3-year-olds classroom because the child is not quite ready to move up, will continue to be billed at the 3-year-old tuition rate until moving to the next classroom.

Except in rare scenarios, or when still potty training, children will usually be moved to the next age classroom (after reaching the age for the room aging-up to) on one of the following dates:

- the 1st day (for students) of a FCPS school year;
- the 1st Monday in December each year;
- the 1st Monday in March each year; and
- the 1st day of a CHK school-age summer camp season (typically early June).

However, any child who is not yet potty trained will remain in the two's classroom, at the two's tuition rate, until successfully potty trained.

Prior to agreeing to age-up to the next classroom, the child and parent will visit the new classroom and talk with the Teacher. Any questions and/or concerns will be discussed. Then, the center Director and the child's current Teacher will complete a Transition Form. This form will summarize the child's likes, dislikes, current daily routine and more, to assist with the coming transition. They will also discuss the coming steps with the parent, gaining insight regarding the child's goals and the parent's goals as the move to the next classroom proceeds.

We understand that this can be an exciting time, as well as an anxious time for a child and parent. Please feel rest assured that we are here for you and look to help make the transition to the next classroom a happy experience.

Potty Training

Potty training will only take place with children assigned to our early preschool classroom. This is the classroom where 2-year-olds and 3-year-olds who are not yet potty trained are assigned, and it will have the means and the necessary staff available to assist children who are in a ready-to-potty-train mindset.

A child who is ready to potty train is a child who has developed their motor skills, and matured to the point that they are able to physically:

- pull-up & pull-down their pants, underwear, or pull-up, unassisted (with staff supervision)
- get onto the toilet correctly and safely, unassisted (with staff supervision)
- access the toilet tissue, unassisted (with staff supervision)
- wipe themselves with ease and precision, unassisted (with staff supervision)

If a child shows that they are ready to begin potty training, we will discuss it with the parent, and will look to begin potty training the child as soon as possible.

Remember, consistency at home and at the center is the key to potty training success!