



Clubhouse Kids

School Year Program Change/Withdrawal Form

Current Clubhouse Kids Location: _____

If switching locations, new location: _____

Child #1: _____ Child #2: _____ Child #3: _____

Current Child Care Plan:

Mark One Box Below

- | | | |
|--|--------------|------------|
| <input type="checkbox"/> 5-Days per Week | circle days: | M T W Th F |
| <input type="checkbox"/> 4-Days per Week | circle days: | M T W Th F |
| <input type="checkbox"/> 3-Days per Week | circle days: | M T W Th F |
| <input type="checkbox"/> 2-Days per Week | circle days: | M T W Th F |
| <input type="checkbox"/> 1-Day per Week | circle day: | M T W Th F |
| <input type="checkbox"/> Drop-In Care Only | | |

Day(s) of week

Mark One Box Below

- Before & After School Care
- Before School Care Only
- After School Care Only

New Child Care Plan:

*Any change in child care downgrade or withdrawal requires a minimum of 2-weeks-notice to take effect. Current enrollment fees will continue to be billed until the applicable take-effect-date is reached.

Mark One Box Below

- | | | |
|--|--------------|------------|
| <input type="checkbox"/> 5-Days per Week | circle days: | M T W Th F |
| <input type="checkbox"/> 4-Days per Week | circle days: | M T W Th F |
| <input type="checkbox"/> 3-Days per Week | circle days: | M T W Th F |
| <input type="checkbox"/> 2-Days per Week | circle days: | M T W Th F |
| <input type="checkbox"/> 1-Day per Week | circle day: | M T W Th F |
| <input type="checkbox"/> Drop-In Care Only | | |
| <input type="checkbox"/> Withdraw From Clubhouse Kids Child Care | | |

Day(s) of week

Mark One Box Below

- Before & After School Care
- Before School Care Only
- After School Care Only

I hereby request the plan changes indicated above be made to my above listed child's/children's enrollment with Clubhouse Kids on the applicable take-effect-date.

I agree to pay the monthly fees associated with: 1) the currently enrolled program until the applicable take-effect-date, and; 2) the selected New Child Care Program beginning on the take-effect-date.

Authorized Signature:

Signature

Printed Name

Relationship to Child/Children

Today's Date

Take-Effect-Date
(minimum 2-weeks after date submitted to Clubhouse Kids)